

BURTLE PARISH COUNCIL

A meeting of Burtle Parish Council was held on Wednesday 3rd June 2026 at 7.30pm in the Village Hall.

Following being returned uncontested to fill the Casual Vacancy, Matthew Carter signed an acceptance of office form before the meeting commenced and took his place as a member of Burtle Parish Council. See minute 43.

33 PRESENT

Councillor S Bull (Chairman)

Councillor J Hedges (Vice Chairman)

Councillor N Ponsillo

Councillor M Carter

34 APOLOGIES

Councillor J Porter

35 DECLARATIONS OF INTEREST

None declared

36 DISPENSATIONS

None were sought

37 MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on 6th May 2026 were agreed and signed.

38 MATTERS ARISING

Highways – Potholes remaining one in Westhay Broad Drove repaired.

Bridge in Catcott Broad Drove – email received to confirm siting of plaque as it was previously on Western side. Cllrs agreed to leave it to discretion of Bridge Team as long as it is embedded securely in the stonework. Suggest reflectors are fitted to improve visibility in the dark. Repairs scheduled for July 2026.

Bridge at Redgate – nothing to report

White Lines – still awaiting response or repainting.

39 FINANCE

2025/26 Accounts

Internal Audit successfully completed

Formal agreement of accounts and completion of audit forms:

- a. Formal approval of Financial statement 2025/26
- b. Formal approval of Annual Governance Statement 2025/26
- c. Formal approval of Accounting Statements for 2025/26
- d. Formal approval of Exemption Certificate 2025/26

Proposed Cllr S Bull

Seconded Cllr N Ponsillo

Burtle PC has been randomly selected for an Intermediate Review as part of 2025/26 Audit. However, as all criteria to claim exemption from Audit are met no further action is required. Telephone call to LKF Auditors on 28th May 2026, confirmed that just Exemption form needs to be submitted.

Grant request from Burtle Church

Letter of request discussed and Cllrs unanimously agreed to make a grant of £500 towards the upkeep of the churchyard for the year 2026/27. They also wished to record their thanks to the Friends of Burtle Church for maintaining the churchyard so well.

Proposed Cllr S Bull

Seconded Cllr J Hedges

Invoices for payment

D Chapman <i>Grass cutting Sandpit May 2026</i>	£108.00
Mr R Young <i>Internal Audit expenses 2025/6</i>	£ 10.00
Friends of Burtle Church <i>Grant towards churchyard maintenance</i>	£500.00

Proposed Cllr S Bull

Seconded Cllr J Hedges

40 PLANNING

Applications –

None notified

Decisions -

None notified

41 ENFORCEMENT ISSUES

Natural England and Somerset Enforcement Dept aware of continuing activity at Westhay Broad Drove.

42 TRAFFIC THROUGH THE VILLAGE AND ROAD MARKINGS

SID data will be put on Burtle PC website. Hard copy is also displayed at Café Burtle.

43 CASUAL VACANCY FOR A PARISH COUNCILLOR

There was only one candidate to fill the vacancy and Matthew Carter was returned uncontested on 1st June 2026. There will now be no election on 25th June 2026.

Invoice for costs of uncontested election will be issued in due course.

44 CORRESPONDENCE

Extraordinary LCN meeting 3.6.26 to discuss underspend on Step, Ride Thrive Project. Apologies tendered as it is at the same time as this meeting.

45 ITEMS OF INTEREST

King William Pub, Catcott is reopening on 1st July as Community venture.

46 DATE AND TIME OF NEXT MEETING

Wednesday 1st July 2026 at 7.30 pm in the Village Hall. There will be no meeting in August unless there is urgent business to discuss.

There being no further business the chairman closed the meeting at 8.50pm.

SignedDate.....